

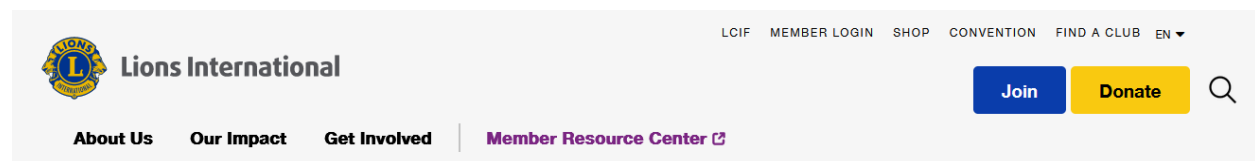
New LION PORTAL Login Information

The new Lion Portal is here and replaces all the functions previously done through MyLCI and MyLION. Some important facts about the login procedure are listed below:

- Currently only members who have previously logged into MyLCI or MyLION will have access to the new Lion Portal. The Lion Portal is not setup for creating new accounts at this time.
- Your current MyLCI/MyLION username & password will be used for your initial login to the new Lion Portal, but you will be required to change your password. If you do not know or remember your username and/or password you will have to contact LCI member support for assistance.
- You will need a unique email address to access the Lion Portal. Shared email addresses for family or club members will not be allowed as your email address will be used as your username for the new Lion Portal in all cases (phone numbers are no longer allowed).
- If you need login assistance, please contact the Member Service Center by calling **630-468-6900** or emailing lionssupport@lionsclubs.org.

STEP 1 – Getting Started

There are several ways to access the new Lion Portal. The easiest is to open your favorite browser on your computer and go to www.lionsclubs.org, then click on the MEMBER LOGIN link in the upper right-hand corner of the window (see figure 1 below).



(Figure 1 – www.lionsclubs.org website header)

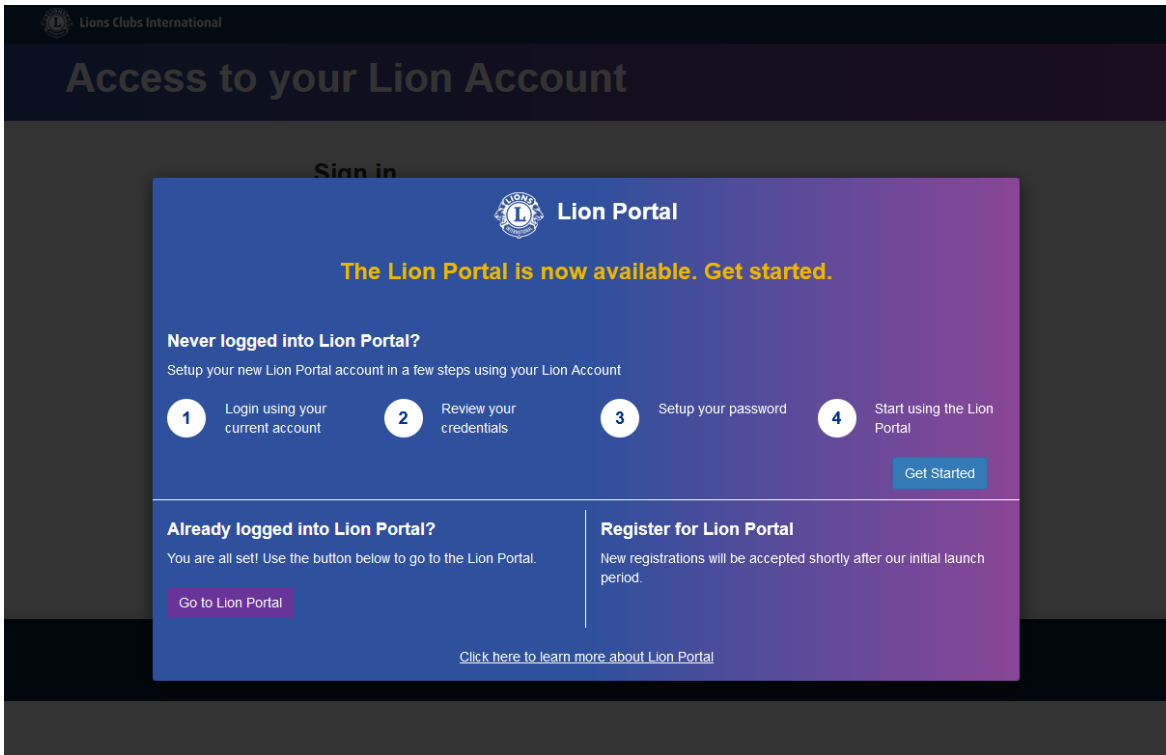
STEP 2 – New Lion Portal Information Screen

During the initial startup and transition period a splash screen will appear (see figure 2 below). This will direct you through the initial login process and provide other helpful information.

If this is your first time and you have a MyLCI or MyLION login, then you should review steps 1-4 and click the **Get Started** button.

Users who have already completed the initial login should click the **Go to Lion Portal** button on the lower left.

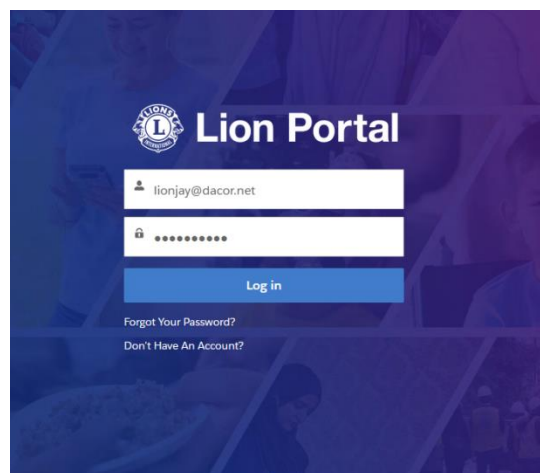
Unfortunately, new users are unable to access the Lion Portal at this time. Please contact the Member Service Center if you require access or otherwise need assistance.



(Figure 2 – Lion Portal Splash Screen)

STEP 3 – Login Prompt

Once you have completed the initial login steps or clicked the **Go to Lion Portal** button you will get to the actual login prompt (see figure 3 below).



(Figure 3 – Login Prompt)

Enter your username (email address) and password, and then click the **Log In** button. If you do not remember your password, you may click the “Forgot Your Password?” link to reset it. If you do not have an account, then you may try clicking the “Don’t Have An Account?” link to attempt to create it. You will be prompted to enter your name and email address which must match what LCI has on file.

STEP 4 – Lion Portal Home Page

As mentioned before, the Lion Portal replaces all the functions previous done using MyLCI and MyLION (see figure 4 below).

The screenshot displays the Lion Portal home page. At the top, there is a dark blue navigation bar with the Lion Portal logo on the left, a search bar in the center, and a user profile icon on the right. Below the navigation bar, a personalized welcome message reads "Welcome Jay Deutschman!". The main content area is divided into four large blue buttons: "MY MEMBERSHIP", "MY CLUB", "MY CA", and "MY ASSOCIATION". On the left side, there is a dashboard widget titled "Lions Membership Today" showing a gauge chart and a value of 1,296,440. The central section contains a "Welcome to the Lion Portal" message, a "DONATE" button, and "QUICK LINKS" for various services. At the bottom right, there is a "Lion Support" button.

(Figure 4 – Lion Portal Home Page)

Most of the sections are self-explanatory and deeper discussion and training is available on-line and through your district GLT officer. Each section is tailored specifically to your member ID and current position(s) at the Club, District and Multiple District (State) level.